

# Tennessee School Boards Association

Monitoring: <b>Review: Annually, in June</b>	Descriptor Term: <b>Parent/Family Involvement</b>	Descriptor Code: <b>4.502</b>	Issued Date:
		Rescinds:	Issued:

1 **GENERAL EXPECTATIONS FOR ALL SCHOOLS**

2  
3 The school district shall be governed by the statutory definition of parent involvement as cited in the  
4 Elementary and Secondary Education Act (ESEA), and shall carry out programs, activities and proce-  
5 dures in accordance with this definition.<sup>1</sup>

6  
7 The Board shall implement the following as required by federal and state legislation<sup>2</sup>:

- 8  
9 • The school district will put into operation activities and procedures for the involvement of parents  
10 in all of its schools. Those programs, activities and procedures will be planned and operated  
11 with meaningful consultation with parents.
- 12  
13 • The school district shall incorporate activities and strategies that support this districtwide fam-  
14 ily and community engagement policy into its Tennessee Comprehensive Systemwide Planning  
15 Process (TCSPP).
- 16  
17 • The TCSPP shall include procedures by which parents may learn about the course of study for  
18 their children and have access to all learning materials.
- 19  
20 • The TCSPP shall include strategies for parent participation in the district's schools which are  
21 designed to improve parent and teacher cooperation in such areas as homework, attendance and  
22 discipline.
- 23  
24 • The TCSPP shall identify opportunities for parents to participate in and support classroom in-  
25 struction in the school. Such opportunities include, but are not limited to organizing fundraising  
26 activities, volunteering as a field trip chaperone, assisting in the library, computer lab, or on the  
27 playground, offering after-school clubs, and recycling clothes<sup>3</sup>.
- 28  
29 • If the school district's TCSPP is not satisfactory to the parents, the school district shall submit any  
30 parent comments with the plan when the school district submits the plan to the State Department  
31 of Education.
- 32  
33 • To the extent practicable, the school district and its schools shall provide full opportunities for  
34 the participation of parents with limited English proficiency, parents with disabilities, and parents  
35 of migratory children, including providing information and school reports in an understandable  
36 and uniform format and including alternative formats upon request, and, to the extent practicable,  
37 in a language parents understand.
- 38  
39 • The school district shall appoint a Family and Community Advisory Council that will annually  
40 assess, through consultation with parents, the effectiveness of the Family and Community En-  
41

gagement Program and determine what action needs to be taken, if any, to increase parental and community participation. In order to accomplish this, each advisory council shall be composed of representatives from parents of students in elementary, middle and high schools, community business leaders, a member of the school board, and representatives from the school district.

- The school district shall ensure Title I schools are in compliance with the *No Child Left Behind Act*.

The director is authorized to implement any procedures necessary to accomplish the goals of this policy.

**SUPPORT FOR PROGRAM**

If the Title I allocation is \$500,000, not less than one per cent (1%) nor more than five percent (5%) of that allocation shall be reserved for the purpose of promoting parent involvement and shall distribute not less than ninety-five percent (95%) to Title I schools. Parents of students participating in the Title I programs shall be consulted on the use of these funds.

**SCHOOL POLICY**

Each school shall submit to the director and Board, for review and comment, its Title I school parent involvement policy, which must meet all legal requirements, including a school-parent compact developed in keeping with legal requirements. This policy shall be developed jointly with, and distributed by the school to, parents of participating students. A copy of these documents shall be retained in the district office.

Legal Reference:

1. PL 107-110, *No Child Left Behind Act of 2001*
2. TCA 49-6-7001-7003; State Board of Education - *Tennessee Parent Family Involvement Policy*.
3. Tenn. Code Ann. § 49-2-305(b)(6)